

### **Mission, Vision and Values**

Beth Tzedec inspires and enables its community to live meaningful Jewish lives. We do this by creating relationships that emphasize and realize Jewish living – in-person and virtually – through the values of care, connect, learn, pray, celebrate, and give and get. Rooted in the values and practices of Conservative Judaism, we are a multi-generational community in the heart of Toronto, Ontario, and a leading voice in Jewish life throughout Canada and around the world.

### **Position Description**

Beth Tzedec has an exceptional opportunity for a passionate and driven individual with strong community building and Jewish programming skills to support a reinvigoration of youth, teen and family programming at the synagogue. Using a relationship-based model, this individual will help create communities of connection among and between families. By increasing both the depth and breadth of engagement, the Family Engagement Coordinator will strengthen Beth Tzedec as a place where young Jewish families can live meaningful Jewish lives.

Reporting to the Director of Education and Program Development, the Family Engagement Coordinator will be responsible for furthering the Jewish journeys and social connections of existing Beth Tzedec families and will also engage in outreach work to a target market of approximately 500 families in the community.

### **Responsibilities and Duties**

The Family Engagement Coordinator's role would involve, with the support and guidance of the Director of Education and Program Development:

- Helping to design and facilitate family network gatherings and connections.
- Organizing logistics, including meeting locations, catering, materials, reminders, etc.
- Supporting new member onboarding.
- Assisting participants in more deeply connecting to Beth Tzedec and with each other.
- Tracking project progress, outcomes, bottlenecks and capturing key takeaways and next steps.
- Coordinating with internal and external small groups and partners to identify points of intersection and act upon them.
- Connecting with families to understand their Jewish journeys and how Beth Tzedec can support them in service of shared goals as outlined in our vision, mission, and values.
- Reaching out to drifting families and finding creative ways to re-engage them.
- Working alongside the Director of Education and Program Development to execute religious, educational, cultural, and social family programming.

### **Qualifications**

The ideal candidate will bring the following skills and qualifications:

- Experience in a community organizing or network-weaving role
- Great people skills and a customer service orientation
- Attention to detail and the ability to manage short and long term goals and tasks
- Knowledge of key Jewish concepts and the ability to design programming around that knowledge
- Ability to play guitar is a strong asset

## **Compensation and Other Information**

Start Date: Spring/Summer 2022

Salary range: \$45,000 - \$52,000

Benefits package includes extended health coverage, dental coverage, life insurance and complimentary synagogue membership for the employee and their immediate family.

This is a full-time position based in Toronto, Ontario, Canada. While there is some allowance for working from home, the majority of this role's tasks require an in-person presence at Beth Tzedec Congregation.

### **To Apply:**

**Interested applicants may explore this opportunity by submitting a resume and cover letter to [dsilverman@beth-tzedec.org](mailto:dsilverman@beth-tzedec.org) by April 30, 2022.** The publication of this posting not an assurance that the position will be held open for any specific period of time in the event that a suitable candidate for the position is identified at an earlier date. We thank all applicants for their interest but only those who are considered for an interview will be contacted.